

RENTAL PROPERTY DATA SHEET

(Please fill out fully to the best of your knowledge to ensure proper advertising of your property)

STREET ADDRESS: _____ **UNIT#:** _____

CITY/ZIP: _____ **COMMUNITY:** _____

HOA NAME: _____ **PHONE #** _____

Availability Date: _____ **Rent Desired: \$** _____ **Lease Term:** _____

OWNER NAME: _____

ADDRESS: _____

CITY, STATE, ZIP CODE: _____

PHONE NUMBERS: Home: _____ **Mobile:** _____

EMAIL ADDRESS: _____

FAX NUMBER: _____

KEYS: Front door _____ Deadbolt: _____ MLBX: _____ MLBX # (if cluster): _____ Storage: _____
Misc: _____ ALARM: Yes _____ No _____ CODE/PASSWORD: _____

PETS: Yes: _____ No: _____ Negotiable: _____ Restrictions: _____

Fill out all that apply:

Condo: _____ Townhouse: _____ Duplex: _____ House: _____ Style: _____

Construction: _____ Furnished: _____ Unfurnished: _____

Year Built: _____ (please sign Lead-Based Paint Form) Square Feet: _____

Garage: Yes: _____ No: _____ How Many Cars? _____ Electric Openers: _____

May we put a sign at your property? _____ **Where should we put the sign?** _____

Levels: _____ **UNIT:** upstairs _____ downstairs _____ end unit _____

#Bedrooms: _____ **#Baths:** _____ **MSTR BDRM:** upstairs: _____ downstairs: _____

Appliances: (Check all that are in the property, for your protection include make and model #)

Dishwasher: _____ Refrigerator: _____

Disposal: _____ Stove: _____

Microwave: _____ W/D: _____ Hook-ups Only: _____

AC Filter Size: _____ Water Heater: Gas/Electric

Flooring: Carpet _____ Hardwoods _____ Tile _____ Other _____

Amenities: (Check all that apply)

Pool _____ Jacuzzi tub _____ Fenced yard _____ Tennis Court _____ Boat slip _____ Length _____

Walk in Closet: _____ Porch/Patio _____ Screened _____ View _____

Fireplace: Yes _____ No _____ (Gas/Electric/Wood)

Extras: Attic _____ Basement _____ Ceiling Fans _____ Cathedral/Vaulted Ceilings _____

Utilities included: _____ **Yard Maintenance:** _____

Water Company: _____ **Sewer Company:** _____

Trash Company: _____ **Gas/Oil Company:** _____

A/C or Heat Type: _____ **Contract:** _____

Other vendor preferences/ Home Warranty: _____

Miscellaneous Info: _____